

STARK COUNTY PARK DISTRICT

PARK COMMISSION MEETING AGENDA

Tuesday, May 3, 2022 @ 2:00 P.M.

Exploration Gateway at Sippo Lake Park, 5712 12th St. NW, Canton, OH 44708

1. **CALL TO ORDER** at time __: __ Pledge of Allegiance
 - A. Roll Call of Members: D. Freeland, W. Bryan, R. Dublikar, P. Quick, D. Regula
 - B. Adoption of Agenda: **MOTION to approve the agenda**
_____ MOVED _____ SECONDED. Discussion Vote

2. **PUBLIC COMMENT**

3. **STAFF PRESENTATION** – Aimee Engelhart, Marketing Administrator
 - A. 2021 Annual Report(Exhibit A)
 - B. 2021 Community Survey (Exhibit B)

4. **APPROVAL OF MINUTES:** **MOTION to approve the** April 5, 2022 Regular Board Meeting **minutes**
_____ MOVED _____ SECONDED. Discussion Vote

5. **FINANCIAL REPORTS:** March 2022 **MOTION to accept for audit the Financial Report and Summary Financial Report for the period ending March 31, 2022 as submitted.**
_____ MOVED _____ SECONDED. Discussion
 - A. Summary Financial Report
 - B. Budget
 - C. Grant Status

Vote

6. **PAYROLLS & BILLS:** March 2022 **MOTION to accept for audit the Payrolls & Bills for the period ending March 31, 2022 as submitted.**
_____ MOVED _____ SECONDED. Discussion Vote

7. **OLD BUSINESS**
 - A. Informational: Events
 - B. Informational: Follow-Up From April 5, 2022 Park Board Meeting

8. **NEW BUSINESS**
 - A. Resolution: #22-05-050: Whitacre Greer Land Usage Lease Agreement (Exhibit C)
_____ MOVED _____ SECONDED. Discussion Vote
 - B. Resolution: #22-05-051: Akron Children’s Hospital: K-9 Vehicle
_____ MOVED _____ SECONDED. Discussion Vote
 - C. Resolution: #22-05-052: Trailway Easement & Roadway Access Agreement: Glendale Village Homeowners’ Association (Exhibit D)
_____ MOVED _____ SECONDED. Discussion Vote
 - D. Resolution: #22-05-053: Nature Works Grant Application: Fry Family Park Board Walk
_____ MOVED _____ SECONDED. Discussion Vote

- E. Resolution: #22-05-054: State Capital Grant: Kent State University/Stark State College Campus Trail License and Easement Agreement
 _____ MOVED _____ SECONDED. Discussion Vote
- F. Resolution: #22-05-055: Quail Hollow Volunteer Association Partnership Agreement
 _____ MOVED _____ SECONDED. Discussion Vote (Exhibit E)
- G. Resolution: #22-05-056: Stark County Commissioners Lease Agreement
 _____ MOVED _____ SECONDED. Discussion Vote (Exhibit F)

9. DIRECTOR'S REPORT

- A. 2022 Project List & Budget
- B. Director's Report-Verbal at the meeting

10. EXECUTIVE SESSION: Roll Call of Members: D. Freeland, W. Bryan, R. Dublikar, P. Quick, D. Regula

MOTION to adjourn into Executive Session at (time: __:__) to consider:

_____ MOVED _____ SECONDED. Discussion Vote

 X to consider the appointment, **employment**, dismissal, discipline, promotion, demotion, and/or compensation of a public employee or official, and/or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing pursuant to division (G) (1) of this section of the Ohio Revised Code (ORC).

 X to consider the purchase of property for public purposes, and/or for the sale of property at competitive bidding pursuant to division (G) (2) of this section of the ORC.

_____ to conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action pursuant to division (G)(3) of this section of the ORC.

_____ to prepare for, conduct, and/or review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment pursuant to division (G)(4) of this section of the ORC.

_____ to discuss matters required to be kept confidential by federal law or rules and/or state statutes pursuant to division (G) (5) of this section of the ORC.

_____ to discuss specialized details of security arrangements pursuant to division (G) (6) of this section of the ORC.

Roll Call of Members: D. Freeland, W. Bryan, R. Dublikar, P. Quick, D. Regula

11. RECONVENE FROM EXECUTIVE SESSION: MOTION to Reconvene from Executive Session at time

__:__ _____ MOVED _____ SECONDED. Vote

12. ADJOURNMENT MOTION at time __:__ _____ MOVED _____ SECONDED. Discussion Vote

NOTE:

**NEXT REGULAR SCHEDULED MEETING: June 7, 2022
 at 2:00 PM at Exploration Gateway at Sippo Lake Park**

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: OLD BUSINESS

SUBJECT: Informational: Events

EVENT	DATE	TIME	LOCATION	PARTICIPANTS
National Walking Day Hike	April 6, 2022	5:30p-6:30p	Tam O'Shanter Park Lower Parking (East)	14
Magnolia Mill Tours	April 7, 2022	6p-8p	Magnolia Flouring Mills	4
Bald Eagle Nest Watching	April 10, 2022	2p-4p	Walborn Reservoir Eagle Observation Area	Volunteer Run – Not Counted
Friends of Stark Parks Board Meeting	April 13, 2022	4p	Tam O'Shanter Park Clubhouse Bill Bryan	N/A
Molly Stark Park Outdoor Tour	April 13, 2022	6-7p	Molly Stark Park	8
Magnolia Mill Tours	April 14, 2022	6p-8p	Magnolia Flouring Mills	14
Spring Bird Walk	April 18, 2022	9a-11a	Nickel Plate Trail Pinevale/McKimm Trailhead	11 – Volunteer Led
Magnolia Mill Tours	April 21, 2022	6p-8p	Magnolia Flouring Mills	0
Poetry and Mindfulness	April 23, 2022	8a-9a	Petros Lake Park Mindfulness Trail	6
Spring Bird Walk	April 25, 2022	9a-11a	Nickel Plate Trail Pinevale/McKimm Trailhead	7 – Volunteer Led
Mindful Monday: Candle Making	April 25, 2022	5p-7p	Petros Lake Park Woodland Shelter #1	8
Quail Hollow History	April 26, 2022	6p-7p	Exploration Gateway At Sippo Lake Park Room A	Cancelled
Molly Stark Park Outdoor Tour	April 27, 2022	6-7p	Molly Stark Park	

EVENT	DATE	TIME	LOCATION	PARTICIPANTS
Bob Fonte's Retirement Open House	April 28, 2022	3p-6p	Tam O'Shanter Park	
Magnolia Mill Tours	April 28, 2022	6p-8p	Magnolia Flouring Mills	
City Nature Challenge: Arbor Day	April 29, 2022	5p-8p	Quail Hollow Park Gazebo	
Jack Cullen Memorial Trout Derby	April 30, 2022	8a-11a	Congressman Ralph Regula Towpath Trail Lock 4 Trailhead	
City Nature Challenge	April 30, 2022	10a-4p	Tam O'Shanter Park Clubhouse	
Manor House Tours	May 1, 2022	1p-4p	Quail Hollow Park Manor House	
Quail Hollow Herbal Society Meeting	May 1, 2022	2p-4p	Quail Hollow Park Ski Shop	
Spring Bird Walk	May 2, 2022	9a-11a	Nickel Plate Trail Pinevale/McKimm Trailhead	
Park Board Meeting	May 3, 2022	2p	Sippo Lake Park Exploration Gateway	
Mental Health Month Speaker Series: Depression	May 4, 2022	6p-8p	Petros Lake Park Woodland Shelter (#1)	
Magnolia Mill Tours	May 5, 2022	6p-8p	Magnolia Flouring Mills	
Mother's Day Flower Petals and Wine	May 6, 2022	6p-7:30p	Tam O'Shanter Park Clubhouse	
Manor House Tours	May 8, 2022	1p-4p	Quail Hollow Park Manor House	
Spring Bird Walk	May 9, 2022	9a-11a	Nickel Plate Trail Pinevale/McKimm Trailhead	
Friends of Stark Parks Board Meeting	May 11, 2022	4p	Tam O'Shanter Park Clubhouse Pat Quick	
Molly Stark Park Outdoor Tour	May 11, 2022	6-7p	Molly Stark Park	

EVENT	DATE	TIME	LOCATION	PARTICIPANTS
Magnolia Mill Tours	May 12, 2022	6p-8p	Magnolia Flouring Mills	
Richard Fry Memorial Catfish Derby	May 14, 2022	8a-11a	Petros Lake Park	
Spring Plant Sale	May 14, 2022	10a-1p	Sippo Lake Park Exploration Gateway Lower Parking Lot	
Manor House Tours	May 15, 2022	1p-4p	Quail Hollow Park Manor House	
Spring Bird Walk	May 16, 2022	9a-11a	Nickel Plate Trail Pinevale/McKimm Trailhead	
Full Moon Hike	May 16, 2022	9p-10p	Tam O'Shanter Park Shelter	
Mental Health Month Speaker Series: Grief and Loss	May 18, 2022	6p-8p	Petros Lake Park Woodland Shelter (#1)	
Magnolia Mill Tours	May 19, 2022	6p-8p	Magnolia Flouring Mills	
Pep Tamargo Memorial Fishing Derby	May 21, 2022	8a-12p	Sippo Lake Park Sippo Marina	
Manor House Tours	May 22, 2022	1p-4p	Quail Hollow Park Manor House	
Mindful Monday: Gratitude Journal	May 23, 2022	5p-7p	Petros Lake Park Woodland Shelter (#1)	
World Turtle Day	May 23, 2022	6p-7p	Sippo Lake Park Wildlife Conservation Center-Atrium	
Mental Health Month Speaker Series: Music and Mindfulness	May 25, 2022	5p-7p	Petros Lake Park Woodland Shelter (#1)	
Fasnacht Farm Hike	May 25, 2022	6p-6:30p	Fasnacht Farm Park	
Magnolia Mill Tours	May 26, 2022	6p-8p	Magnolia Flouring Mills	
Manor House Tours	May 29, 2022	1p-4p	Quail Hollow Park Manor House	

EVENT	DATE	TIME	LOCATION	PARTICIPANTS
Magnolia Mill Tours	June 2, 2022	6p-8p	Magnolia Flouring Mills	
Manor House Tours	June 5, 2022	1p-4p	Quail Hollow Park Manor House	
Park Board Meeting	June 7, 2022	2p	Sippo Lake Park Exploration Gateway	
Friends of Stark Parks Board Meeting	June 8, 2022	4p	Tam O'Shanter Park Clubhouse Pat Quick	

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: OLD BUSINESS

SUBJECT: Informational: Follow-Up From April 5, 2022 Park Board Meeting

January 1, 2022 through April 2022, the Education Department has conducted 55 requested programs for a total of 2,554 participants.

Summary of Work-Related Injuries & Illnesses

Year	Employed Full Time	Employed Part Time	Employed Police/Fire/EMT	Total # Cases Away From Work	Total # Other Recordable Cases	Total Days Away from Work	Total Injury
2017	50	9	14	2	0	36	2
2018	55	8	14	0	1	1	1
2019	67	8	11	1	0	15	1
2020	63	9	13	0	0	0	0
2021	62	10	14	0	0	0	3

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS
SUBJECT: Whitacre Greer Land Usage Lease Agreement
RESOLUTION: #22-05-050

WHEREAS, the Stark County Park District Board of Commissioners approved the Whitacre Greer Recreational Property Lease with Resolution: #06-04-029 for the provision of a lease over 2,000-acres (of which only about 500 acres has truly been utilized by the parks) more or less on property owned by Whitacre Greer Company, Inc., and situated in Stark and Carroll Counties, Ohio for park purposes; and

WHEREAS, the lease required an annual payment of Four Thousand Dollars (\$4,000.00) plus other services and materials as mutually agreed annually; and

WHEREAS, Stark Parks has proposed reducing the leased acreage from approximately 2,000 acres to approximately 500 acres situated in Carroll County that encompasses the Whitacre Greer Park in an updated Land Usage Lease Agreement attached as draft (Exhibit C); and

WHEREAS, Stark Parks proposes reducing the annual payment to One Thousand Dollars (\$1,000.00) annually; and

WHEREAS, the new lease will have a term of one year with an option to renew it if needed for park purposes in the future.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize the Daniel J. Moeglin, Executive Director, to sign/execute Land Usage Lease Agreement and Memorandum of Lease with the Whitacre Greer Company, Inc. as attached as a draft (Exhibit C) pending approval to legal form and sufficiency by Attorney William Morris.

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners to approve the annual payment of One Thousand Dollars (\$1,000.00) annually for the Land Usage Lease Agreement and Memorandum of Lease with the Whitacre Greer Company, Inc.

_____ MOVED to adopt this resolution, which was SECONDED by _____.

DISCUSSION:

MOTION CARRIED on a vote as follows:

Voting Aye:

Voting Nay:

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS
SUBJECT: Akron Children's Hospital: K-9 Vehicle
RESOLUTION: #22-05-051

WHEREAS, the Stark County Park Board of Park Commissioners approved Resolution #21-05-039 authorizing the trade-ins for vehicles; and

WHEREAS, the Park District (Parks) is in possession of the trade-in vehicles that included #3-2014 Ford Taurus-K-9 vehicle due to the pending delivery of the 2022 Ford F-350 ordered from Daystar Ford of Garrettsville in April 2021; and

WHEREAS, Justin Laps, Chief, received a request through the Ohio Department of Public Safety of Akron Children's Hospitals Police Department need for a K-9 patrol vehicle; and

WHEREAS, Rick Summers, Operations Manager, confirmed with Daystar Ford of Garrettsville that the Parks could pay the Fifteen Hundred Dollars (\$1,500.00) trade-in value towards the purchase of the 2022 Ford F-350; and

WHEREAS, Akron Children's Hospital has agreed to pay the Parks Fifteen Hundred Dollars \$1,500 for the purchase of #3-2014 Ford Taurus-K-9 vehicle; and

WHEREAS, there is sufficient funds in the Parks Operating Budget to encumber and expend the Fifteen Hundred Dollar (\$1,500.00) trade-in value towards the purchase of 2022 Ford F-350.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize the sale of #3-2014 Ford Taurus-K-9 vehicle to Akron Children's Hospital/Police Department in for Fifteen Hundred Dollar (\$1,500.00).

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners to approve the encumbrance and expenditure of the Fifteen Hundred Dollars (\$1,500.00) towards the purchase of the 2022 Ford F-350 to Daystar Ford of Garrettsville.

_____ MOVED to adopt this resolution, which was SECONDED by _____

DISCUSSION:

MOTION CARRIED on a roll call vote as follows:

Voting Aye:

Voting Nay:

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS

SUBJECT: Trailway Easement & Roadway Access Agreement: Glendale Village Homeowners' Association

RESOLUTION: #22-05-052

WHEREAS, the Stark County Park District desires a trailway easement & roadway access agreement (Exhibit D) for access to the Vail Property and future trail connections from the Glendale Village Homeowners' Association, Inc. for Parcel Nos. 10011689 and 10011720, south of the Vail Property on Everhard Road; and

WHEREAS, the Glendale Village Homeowners' Association, Inc. agrees to the trailway easement & roadway access agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize the trailway easement & roadway access agreement (Exhibit D) with Glendale Village Homeowners' Association, Inc. for Parcel Nos. 10011689 and 10011720, south of the Vail Property on Everhard Road.

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize Daniel J. Moeglin, Executive Director, to sign/execute the necessary paperwork to complete the trailway easement & roadway access agreement for Parcel Nos. 10011689 and 10011720, south of the Vail Property on Everhard Road.

_____ MOVED to adopt this resolution, which was SECONDED by _____.

DISCUSSION:

MOTION CARRIED on a vote as follows:

Voting Aye:

Voting Nay:

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS
SUBJECT: Nature Works Grant Application: Fry Family Park Board Walk
RESOLUTION: #22-05-053

WHEREAS, the State of Ohio through the Ohio Department of Natural Resources (ODNR) administers financial assistance for public recreation purposes, through the State of Ohio NatureWorks Grant Program; and

WHEREAS, the Stark County Park District (Park) desires financial assistance under the NatureWorks Grant Program; and

WHEREAS, the Park desires to provide an accessible boardwalk for fishing and recreation at Fry Family Park; and

WHEREAS, the estimate to construct the project is Two Hundred Thousand Dollars (\$200,000.00); and

WHEREAS, the Park is seeking One Hundred Twenty Five Thousand Dollars (\$125,000.00) in Nature Works grant funds from ODNR;

WHEREAS, the Park intends to provide the balance of the project construction cost in the form of force account labor, equipment and park funds.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners that the Stark County Park District is approved to file this application for financial assistance and that Daniel J. Moeglin, Executive Director, is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.

_____ MOVED to adopt this resolution, which was SECONDED by _____.

DISCUSSION:

MOTION CARRIED on a vote as follows:

Voting Aye:

Voting Nay:

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS

SUBJECT: State Capital Grant: Kent State University/Stark State College Campus Trail License and Easement Agreement

RESOLUTION: #22-05-054

WHEREAS, the Kent State University/Stark State College Campus Trail (Campus Trail) is on the Trail and Greenway Master Plan; and

WHEREAS, Stark County Park District (Parks) received a grant from State Capital Funds for the construction of the Campus Trail, a 1.1-mile trail through the Kent State University-Stark (KSU) and Stark State College campuses, through Senate Bill (S.B. 310) Capital Improvement Community Recreation Project in an amount not to exceed Fifty Thousand Dollars (\$50,000); and

WHEREAS, the Parks must enter into a license and easement agreement with the State of Ohio, acting on behalf of Kent State University and Stark State College as a requirement of the grant and to be able to perform work on the Campus Trail.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize Daniel J. Moeglin, Executive Director, to enter into a license and easement agreement for the Campus Trail Project.

_____ MOVED to adopt this resolution, which was SECONDED by _____.

DISCUSSION:

MOTION CARRIED on a vote as follows:

Voting Aye:

Voting Nay:

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS

SUBJECT: Quail Hollow Volunteer Association Partnership Agreement

RESOLUTION: #22-05-055

WHEREAS, the Stark County Park Board of Park Commissioners approved Resolution #17-02-023 a partnership agreement with the Quail Hollow Volunteer Association (QHVA); and

WHEREAS, the QHVA Partnership with the Stark County Park District expires this year; and

WHEREAS, both agencies are reviewing the updated partnership agreement as attached in draft form as Exhibit E.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize the Daniel J. Moeglin, Executive Director to sign/execute the Quail Hollow Volunteer Association Partnership Agreement (Exhibit E) pending approval to legal form and sufficiency by Attorney William Morris.

_____ MOVED to adopt this resolution, which was SECONDED by _____.

DISCUSSION:

MOTION CARRIED on a vote as follows:

Voting Aye:

Voting Nay:

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS
SUBJECT: Stark County Commissioners Lease Agreement
RESOLUTION: #22-05-056

WHEREAS, the Stark County Park Board of Commissioners approved a land lease agreement with the Stark County Board of Commissioners for the operation, maintenance, and management of various Stark County owned properties for park purposes in 1983; and

WHEREAS, the existing agreement with the Stark County Park District expires this year;

WHEREAS, both agencies are reviewing the updated lease agreement as attached in draft form as Exhibit F.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize the Daniel J. Moeglin, Executive Director to sign/execute the modification of lease agreement with the Board of Stark County Commissioners (Exhibit F) pending approval to legal form and sufficiency by Attorney William Morris.

_____ MOVED to adopt this resolution, which was SECONDED by _____.

DISCUSSION:

MOTION CARRIED on a vote as follows:

Voting Aye:

Voting Nay: